

# TEC Campus School

## Closure Elements

*Updated 4/2/20*

TEC Campus School uses an integrated related service delivery model. The initial Extended Closure Student Planning Form and ongoing Weekly Enrichment Opportunities Forms were developed to coordinate programming for each student based on their individual goals. Please review your student(s)' individual forms as the key information will be presented here on a weekly basis.

### What Is TEC Campus School doing to support students?

- **Extended Closure Student Planning Form** - This individualized form was sent to parents on the first day of closure. It contained all staff contact info, critical areas for their child, ways to work on all goal areas in a modified format at home, other suggested activities, and a list of equipment that was sent home from school.
- The teacher coordinates with each student's team and sends out resources at least weekly such as assignments, adapted reading material, links to accessible learning sites, integration of therapeutic work into their daily lives, and ways to practice communication/social skills. A comprehensive **Weekly Enrichment Opportunities for Home Plan** including all information from all team members is sent to parents on Friday with the following week's work. This may be updated by staff throughout the week as indicated by student/family input throughout the week and family will be notified by email if an update has been made to their document.
- Teachers and therapists provide individualized strategies and methodologies for addressing the material and other therapeutic activities with their child in a variety of ways (email, telephone, Zoom, recorded videos, etc.)
- Staff will send out video messages and/or video chat with students, and when appropriate, small groups of students will connect via video chat for lessons and social gatherings. Individual learning support for students may also occur via video.
- Therapists and Nurses will remain in contact with doctors for any assistance needed - Ex. Letter of Medical Necessity for equipment
- Teachers, Therapists, and Nurses hold Office Hours each week. Families/students can sign up for time directly with the provider.

## TEC Campus School

### What is TEC Campus School doing for Families?

#### Our staff will provide:

- Weekly resources, additional weekly check in, on going support and problem-solving - variety of communication formats - email, phone, text, video and mailing hard copies
- Translated information when needed
- Activities which students can do with their siblings to make it easier for families to work with their children together
- Support to parents, we understand that this is really hard and that the activities are meant to be helpful to them
- Weekly school updates email from Director - summary of necessary info from school, sharing outside resources, etc.
- IEP team meetings as scheduled via Zoom

### What is TEC Campus School doing for staff

- Weekly Team Time with each full classroom Team
- Regular Teacher and Therapists Team Times twice weekly and as needed to cover new information
- Check in on personal well being
- Mindfulness sessions for all staff, staff are encouraging and sharing mindfulness techniques they are currently using
- Online PD and/or training for all staff members - many staff are underway with online trainings to enhance their practice now and in the future
- Ongoing support available from director and lead nurse for any questions that come up
- Ensuring that all staff have the resources and technology training they need to provide instruction and support to student and families

#### Also:

- Documenting supports offered, parent/student response, issues that come up in a **Communication Log** as well as folders of **Returned Work**

*If you have any questions or concerns regarding a particular student contact TEC Campus School Program Director Meredith Faletra [mfalettra@tec-coop.org](mailto:mfalettra@tec-coop.org)*