

The Education Cooperative (TEC)
TEC Executive Director Screening Committee
Open Meeting Minutes
11/9/22

Attendees: Mary Bruhl, Jeanne Downs, Michelle Fusco, Nancy Gallivan, Brad Jackson, Jeff Marsden, Bob Mullaney, Dan Shovak

Jeff called the meeting to order at 3:04 pm. The meeting was held via Zoom. Attendance was taken via roll call:

Member	In Attendance
Mary Bruhl	X
Jeanne Downs	X
Michelle Fusco	X
Nancy Gallivan	X
Brad Jackson	X
Jeff Marsden	X
Bob Mullaney	X
Dan Shovak	X

Jeff told the Committee that the goal of the meeting was to identify 5-6 candidates for first round interviews. Jeanne reviewed the candidate profile, focus group summary and the TEC staff survey results. The process of identifying first round interview candidates was discussed.

The Committee discussed developing a list of questions for the first round interviews. Committee members were asked to send possible questions to Jeanne and Jeff who will then develop a draft list of 8-10 questions. First round interviews will be scheduled for 45 minutes each.

Upon a motion made by Jeanne Downs and seconded by Brad Jackson, the Committee voted unanimously (8-0) to enter executive session for the purpose of beginning the process of the preliminary screening of applicants for the position of the TEC Executive Director, pursuant to M.G.L. c.30A, §21(a)(8). A roll call vote was taken as follows:

Member	Yes	No
Mary Bruhl	X	
Jeanne Downs	X	
Michelle Fusco	X	
Nancy Gallivan	X	
Brad Jackson	X	
Jeff Marsden	X	
Bob Mullaney	X	
Dan Shovak	X	

Upon a motion made by Bob Mullaney and seconded by Brad Jackson, the Committee voted unanimously to adjourn at 3:57 pm. A roll call vote was taken as follows:

Member	Yes	No
Mary Bruhl	X	
Jeanne Downs	X	
Michelle Fusco	X	
Nancy Gallivan	X	
Brad Jackson	X	
Jeff Marsden	X	
Bob Mullaney	X	
Dan Shovak	X	

Respectfully Submitted,

Jeanne Downs