

Emily J. Parks
Executive Director

Dan Shovak
Dir. of Finance & Operations



Dr. Zachary Abrams
Dir. of Student Services

Dr. Jean Kenney
Dir. of Professional Learning & Leadership

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To: The TEC Board of Directors
Subject: Minutes of the Board of Directors Meeting - February 7, 2025

****Due to the Coronavirus Situation, the Governor of Massachusetts modified certain requirements of the Open Meeting Law and allowed remote participation for all open meetings. Notice from the Attorney General is attached.**

<https://tec-coop-org.zoom.us/j/85367484361?pwd=XMFrVm0cwclqRiywemLAM6rVvKPk0.1>

The meeting was called to order at 8:01 by Nancy Gallivan

March 29, 2023 Governor Maura Healey signed into law temporary revisions to Open Meeting Law through March 31, 2025.

1. **Roll Call:**

Nancy Gallivan took a roll call of TEC Voters present:

Derek Folan, Canton	Present Remotely
Nan Murphy, Dedham	Present Remotely at 8:03
Judith Styer, Framingham	Present Remotely
Dr. Susan Kustka, Holliston	Present Remotely at 8:18
Dr. Carol Cavanaugh, Hopkinton	Present Remotely
Dr. Jeffrey Marsden, Medfield	Present Remotely
Dr. Armand Pires, Medway	Present Remotely
Robert Mullaney, Millis	Present Remotely
Elizabeth McCoy, Dover Sherborn	Present Remotely
Matt Brand, Natick	Not Present
Matt Spengler, Needham	Present Remotely
Tim Luff, Norwood	Present Remotely at 8:04
Nancy Gallivan, Chair, Walpole	Present Remotely
Erin Mueller, Wayland	Not Present

Timothy Piowar, Westwood	Present Remotely
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Also present were: Dan Shovak, Director of Finance and Operations, Zachary Abrams, Director of Student Services, Brad Jackson, TEC Treasurer, Emily Parks, Executive Director and Antoinette Leshore, Executive Assistant

2. Consent Agenda:

a. *Review of minutes, December 13th, 2024 (no comments or revisions)*

b. *Personnel Update*

Emily Parks presented the following Personnel Updates:

- There has been a new per diem hire for the Campus School and two new hires for TEC Academy
- Also two new hires to support the expansion of SDPA

c. *Q2 Financial Report*

Brad Jackson presented the following Q2 Financial Updates

- This was a strong quarter for both Tuition and SPDA, specifically the increase in Campus school enrollments
- Expenses have gone up 20% as enrollment has increased
- Noted the one time capital cost of funding all the necessary renovations from the Operating Budget
- Overall, outstanding first half of the year

Nancy Gallivan asked for a motion to approve the Consent Agenda items. Jeff Marsden made the motion to approve. Tim Piowar seconded the motion and the Board voted to approve in a roll call vote as recorded below:

Derek Folan	yes
Nan Murphy	yes
Dr. Carol Cavanaugh	yes
Dr. Jeffrey Marsden	yes
Dr. Armand Pires	yes
Robert Mullaney	yes
Elizabeth McCoy	yes
Tim Luff	yes
Nancy Gallivan	yes
Timothy Piowar	yes
Matt Spangler	yes

Judith Styer	yes
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3. Legislative Advocacy

Nancy Gallivan opened a discussion about issues to raise with representatives at the upcoming Legislative Breakfast:

- Emily Parks presented graphs that showed the cost effectiveness of TEC versus Private. TEC is able to keep tuition low because we have other streams of revenue.
- Nancy Gallivan stated that she will use this data at the breakfast.
- Tim Luff spoke about Circuit Breakers in collaboratives versus individual districts.

4. Executive Director’s Update:

a. Status of Collaborative Agreement Approvals/Next Steps

Emily Parks presented the following updates:

- All current TEC members voted yes so she will now be sending it to each district’s school committee chairperson for an electronic signature.
- The agreement will then be sent to DESE to be finalized.
- New members do have the ability to join BOD meetings before July 1 and Emily will invite the Superintendents in Sharon and KP to the TEC Superintendents Network Meetings

b. Program Updates

- Not only are enrollments up, referrals are up as well and higher than usual.
- The middle school program at TEC Academy - Phoenix is taking off and there are plans already being made for the second group of middle schoolers next year.
- The K-2 program may need to be moved to Robbins road next year. This will increase the capacity for the programs to share staff more effectively and will allow more flexibility with grouping but will require more renovations.
- This matter will be discussed more at the next meeting in March and will include budget information.
- Nancy Gallivan complimented Zack on the status of the programs

5. New business (none)

Nancy Gallivan asked for a motion to adjourn at 8:27am. Jeff Marsden made the motion to adjourn. Armand Pires seconded the motion and the roll call was as recorded below:

Derek Folan	yes
Nan Murphy	yes
Dr. Carol Cavanaugh	yes
Dr. Jeffrey Marsden	yes
Dr. Armand Pires	yes
Robert Mullaney	yes

Elizabeth McCoy	yes
Tim Luff	yes
Nancy Gallivan	yes
Timothy Piwowar	yes
Matt Spangler	yes
Judith Styer	yes
Susan Kustka	yes

Update on the Open Meeting Law and COVID-19

2 messages

Attorney General's Division of Open Government

Thu, Mar 12, 2020 at

<OpenMeeting@state.ma.us>

9:54 PM

Reply-To: Attorney General's Division of Open Government <OpenMeeting@state.ma.us>

To: jgriffin@tec-coop.org

[View this email in your browser](#)



Update from the Division of Open Government

On March 12, 2020, Governor Baker issued an Executive Order modifying certain requirements of the Open Meeting Law, to enable public bodies to carry out their responsibilities while adhering to public health recommendations regarding social distancing.

The Executive Order relieves public bodies from the requirement in the Open Meeting Law that meetings be conducted in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body through adequate, alternative means. "Adequate, alternative means" may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body in real

time. A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable afterwards.

In addition, all members of a public body may participate in a meeting remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location is suspended.

All other provisions of the Open Meeting Law, such as the requirements regarding posting notice of meetings and creating and maintaining accurate meeting minutes, as well as the limited, enumerated purposes for holding an executive session, remain in effect.

The full text of the Executive Order is available [here](#).

In partnership,
The Attorney General's Division of Open Government



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