

Emily J. Parks
Executive Director

Dan Shovak
Dir. of Finance & Operations



Dr. Zachary Abrams
Dir. of Student Services

Daniel Mayer
Dir. of Professional Learning & Leadership

141 Mansion Drive, Suite 200
East Walpole, Massachusetts 02032
Phone: 781-352-5700 Fax: 508-660-1124

To: The TEC Board of Directors

Subject: Minutes of the Board of Directors Meeting - February 6th, 2026

<https://tec-coop-org.zoom.us/j/85367484361?pwd=XMFrVm0cwclqRiywemLAM6rVvKPk0.1>

The meeting was held virtually and was called to order at 8:00 am by Nancy Gallivan.

1. **Roll Call:**

Nancy Gallivan took a roll call of TEC Voters present:

| | |
|---------------------------------|----------------------------|
| Derek Folan, Canton | Present Remotely |
| Nan Murphy, Dedham | Not Present |
| Judith Styer, Framingham | Present Remotely |
| Dr. Susan Kustka, Holliston | Not Present |
| Evan Bishop, Hopkinton | Not Present |
| Rich Drolet, King Philip | Present Remotely |
| Dr. Jeffrey Marsden, Medfield | Present Remotely |
| Dr. Armand Pires, Medway | Present Remotely |
| Robert Mullaney, Millis | Present Remotely |
| Elizabeth McCoy, Dover Sherborn | Present Remotely |
| Matt Brand, Natick | Not Present |
| Matt Spengler, Needham | Present Remotely |
| Tim Luff, Norwood | Present Remotely at 8:07am |
| Peter Botelho, Sharon | Present Remotely |
| Nancy Gallivan, Chair, Walpole | Present Remotely |
| Erin Mueller, Wayland | Not Present |
| Tim Piwowar, Westwood | Present Remotely |

Also present were: Dan Shovak, Director of Finance and Operations, Zachary Abrams, Director of Student Services, Brad Jackson, TEC Treasurer, Emily Parks, Executive Director, Antoinette Leshore, Executive Assistant

2. Consent Agenda

Emily Parks presented the Consent Agenda

a. Meeting Minutes – December 12, 2025

- No Changes or Questions

b. Personnel Update

-Paraprofessional Replacement

a. Q2 Financial Report

Brad Jackson presented the following details of the Q2 Financial Report:

-Significant increase in income (above the expected budget) due to tuition growing across all programs, SDPA adding more states, and the one time payment from the TECCA Sponsorship.

-FY26 should end on a positive note which should help with the shortage of income in FY27

Nancy Gallivan asked for a motion to approve the Consent Agenda items. Jeff Marsden made the motion to approve. Armand Pires seconded the motion and the Board voted to approve in a roll call vote as recorded below:

| | |
|---------------------------------|-----|
| Derek Folan, Canton | YES |
| Elizabeth McCoy, Dover Sherborn | YES |
| Judith Styer, Framingham | YES |
| Rich Drolet, King Philip | YES |
| Dr. Jeffrey Marsden, Medfield | YES |
| Dr. Armand Pires, Medway | YES |
| Robert Mullaney, Millis | YES |
| Matt Spengler, Needham | YES |
| Tim Luff, Norwood | YES |
| Peter Botelho, Sharon | YES |
| Tim Piwowar, Westwood | YES |
| Nancy Gallivan, Chair, Walpole | YES |

3. Executive Director’s Update

Emily Parks presented the Executive Director Updates:

a. News Student Opportunities

-As stated in the Strategic Plan, there has been a desire to expand Vocational Opportunities for TEC Students.

-TEC Phoenix students now have a partnership with Peterson Trade School where they participate once a week for five weeks. At the end of the program students receive their OSHA certificate.

-TEC High Junior and Seniors are participating in monthly independent Community Service. Thanks to Emily Manz for helping to get this off the ground and get students placed

-TEC Campus school had a PD presentation from Sarah Young who will now be leading weekly groups. She also did a presentation for Families and Caregivers. Peter Botelho commented that the work with Sarah Young is great and asked about Emily Manz's program. Emily Parks explained about the Internships & Career Exploration Program.

b. FY27 Budget Development and Salary Scale Adjustment Update

-Emily discussed that the salary scale adjustments had been reworked since the last meeting. TEC Will now use FY27 & FY28 to get to the desired goal in order to keep tuition increases under 10%. She also stated that she is in the process of scheduling a meeting with the Budget Committee.

-A meeting with the MIIA representative is also upcoming and the increase in rates may be lower than anticipated.

-TEC received a 50K grant from DESE for updated regulation regarding Time Out Practices. The funds will be used to get staff certified for Safety Care training as well as other PD in the spring and summer.

c. SDPA Update

-The program is continuing to expand. When new states come onboard the attorney first has to create an Exhibit G to start the pilot and then TEC works with one district within the state before onboarding the entire state. TEC recently onboarded Colorado, Iowa and Washington. The attorney is in the process of creating an Exhibit G for the state of Texas. Rama would like to express thanks to the BOD for approving all of the additions to the SDPA personnel.

d. Informational Items

-DESE Final Audit Memo and Report provided

-Legislative Breakfast on March 3rd and the link can be used to RSVP

-TEC Celebration of Teachers date finalized for March 25th

6. New Business (none)

Nancy Gallivan asked for a motion to adjourn at 8:29am. Jeff Marsden made the motion to adjourn. Rich Drolet seconded the motion and the Board voted in a roll call vote as recorded below:

| | |
|---------------------------------|-----|
| Derek Folan, Canton | YES |
| Elizabeth McCoy, Dover Sherborn | YES |

| | |
|--------------------------------|-----|
| Judith Styer, Framingham | YES |
| Rich Drolet, King Philip | YES |
| Dr. Jeffrey Marsden, Medfield | YES |
| Dr. Armand Pires, Medway | YES |
| Robert Mullaney, Millis | YES |
| Matt Spengler, Needham | YES |
| Tim Luff, Norwood | YES |
| Peter Botelho, Sharon | YES |
| Tim Piwowar, Westwood | YES |
| Nancy Gallivan, Chair, Walpole | YES |

time. A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable afterwards.

In addition, all members of a public body may participate in a meeting remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location is suspended.

All other provisions of the Open Meeting Law, such as the requirements regarding posting notice of meetings and creating and maintaining accurate meeting minutes, as well as the limited, enumerated purposes for holding an executive session, remain in effect.

The full text of the Executive Order is available [here](#).

In partnership,
The Attorney General's Division of Open Government



Copyright © 2020 Massachusetts Attorney General's Office, All rights reserved.
You are receiving this email because you have expressed interest in receiving updates from the Division of Open Government and/or your constituencies work with the Open Meeting Law.

Our mailing address is:
Massachusetts Attorney General's Office
Division of Open Government
1 Ashburton Place, 20th Floor
Boston, MA 02108

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).

